**Shasta Cemo Melcher**

 (713) 444-5655 | shastacemo.linkedin.com | SCMelcher@uh.edu

**OBJECTIVE**

To obtain a supply chain management internship/co-op to develop technical skills and grow a professional network

**EDUCATION**

**University of Houston, C. T. Bauer College of Business, Houston, Texas**

*Bachelor of Business Administration in Supply Chain Management* **May 2024**

**Academic Certificates:** *Strategic Sourcing, Advanced Analytics, and Energy Supply Management*

**Industry Certifications:** Humphrey Group (Executive Presence), Lean Six-Sigma (Yellow Belt)

**Supply Chain Management GPA: 3.33 | Cumulative GPA: 3.41**

**HONORS AND AWARDS**

Dean’s List: **Spring 2020, Fall 2020, Spring 2021, Fall 2021**

ASCM International Scholarship **2020-2021**

**RELATED COURSEWORK/ACADEMIC PROJECTS**

Logistics Management, Managing Productivity and Quality, Strategic Supply Management, Strategic Sourcing and Spend Analysis, Business Modeling and Analysis (Excel), Enterprise Resource Planning (SAP)

**Halliburton Strategic Sourcing Competition Aug - Dec 2021**

* Analyzed 13,000 rows of annual specialty metals spend data using Excel to visualize strategic sourcing plan
* Presented strategic sourcing plan to reduce total cost of ownership to senior executives

**LyondellBasell Strategic Sourcing Competition Aug – Dec 2021**

* Analyzed 5000 rows of annual spend for pipe, valves, and fitting for U.S. processing facilities
* Developed and presented a strategic sourcing plan to LyondellBasell executives

**SAP Competitive Simulation Jan – May 2021**

* Managed the cash-to-cash cycle through Enterprise Resource Planning (ERP) Software (SAP)
* Evaluated data from SAP weekly and created reports to support decision making with data backed evidence

**EMPLOYMENT HISTORY**

**Sourcing Intern**

Houston Service Industries, Inc., Houston, Texas **May 2021 – Present**

* Communicate with 15 vendors regularly via SAP to expedite orders
* Assist with forecasting over project parts demand and track the status of open purchase orders

**Cashier**

Time Lighting, New Orleans, Louisiana **May 2019 – August 2020**

* Assisted over 30 customers daily with monetary transactions, while prioritizing customer satisfaction
* Optimized flow of customers approaching the registers to improve current structure by 10%

**ACTIVITIES**

**Sourcing and Procurement Organization (SPO Bauer)** **May 2020 - Present**

*Vice President of Student Development*

* Networked with 11 industry professionals from across various companies via SPO Coffee Chats podcast
* Cross-collaborated with 13 officers and 4 committee members to create career development events for over 300 members

*Family Mentorship Program*

* Received career and educational information on recruiting, networking and industry knowledge from 4 mentors

**SKILLS**

* Data Visualization: PowerBI, Tableau
* Data Mining: SAP Enterprise, Oracle ERP
* Microsoft Programs: Excel, Word, PowerPoint
* Languages: English, Spanish, Chinese